

Regular Council Meeting of the Town of Legal in the Province of Alberta held in the Town Council Chambers, March 15<sup>th</sup>, 2010 commencing at 7:00 PM.

**PRESENT:** Mayor St. Jean, Deputy Mayor Baril, Councillor Hughes, Councillor Ouellette

**STAFF:** Corey Brown – Chief Administrative Officer  
Susan Oberg – Manager of Finance  
Yvonne Cyr – Administrative Assistant

**ABSENT:** Robert Proulx – Manager of Operations  
Councillor Bennett

### **CALL TO ORDER**

Mayor St. Jean called the meeting to order at 7:04 PM

### **ADDITIONS /DELETIONS TO THE AGENDA**

#### Additions

- 6.9 Town of Westlock – Sustainability Workshop
- 6.10 City of Edmonton - Invitation
- 7.5 Returning Officer – Appointment
- 7.6 Reschedule Council Meeting

#### Deletions

- 4.0 Certificates of Appreciation

### **ADOPTION OF AGENDA**

**8195**

Resolution #8195

Moved by: Councillor Ouellette

**RESOLVED** that the Agenda for the March 15<sup>th</sup>, 2010 Regular Meeting of Council be adopted as amended.

**CARRIED**

### **ADOPTION OF MINUTES**

**8196**

Resolution #8196

Moved by: Deputy Mayor Baril

**RESOLVED** that the Minutes of the Regular Meeting of March 1<sup>st</sup>, 2010 be adopted as presented.

**CARRIED**

### **DELEGATION**

#### Clews & Shoemaker – John Shoemaker

Mr. Shoemaker introduced himself to Council as the Auditor for the Town of Legal. He dispersed an information sheet and explained what they do for the Town. Mayor St Jean questioned our financial health as a community to which Mr. Shoemaker responded that the Town of Legal is in a very good financial position when it comes to municipal government. Mayor St Jean thanked Mr. Shoemaker for his presentation and reiterated on behalf of Council that it is fortunate for his visit and they found it very informative.

## **REPORTS**

### **CAO**

Written report submitted and forms part of these minutes.

**8197**

Resolution #8197

Moved by: Councillor Hughes

**RESOLVED** that the Integrated Community Sustainability plan be accepted as presented.

**CARRIED**

## **MANAGER OF FINANCE REPORT**

Written report submitted and forms part of these minutes.

The Manager of Finance presented the 2010 budget to date report to Council.

### **Salary Grid**

It was explained to Council that due to software requirements of Muniware that the salary increments for hourly employees were to be reported with two decimal places rather than a rounded off number. The change results in mere cents.

**8198**

Resolution #8198

Moved by: Mayor Baril St Jean.

**RESOLVED** to accept the salary grid revision #4.

**CARRIED**

## **COUNCILLOR REPORTS**

### **Mayor St Jean**

#### **Capital Region Board**

Premier Stelmach and Minister Hector Goudreau were in attendance. Mayor St Jean indicated the topic of interest was a discussion centered on solid waste as a regional issue and not as a sub regional issue. The regions of Sturgeon County and Strathcona County both have thriving landfills and may not be open to the regionalization.

### **Deputy Mayor Baril**

No report

### **Councillor Hughes**

#### **Chamber of Commerce**

The Chamber is still pursuing a doctor's office for the Town of Legal. Councillor Hughes was directed by the Chamber to ask Council if the Town has any land to donate for fundraising options. The Town does not have any such lands to donate. The Legal-lerie was also a topic for discussion and as how much the Town uses and if it is appropriately charged. The CAO and Administrative Assistant will schedule a meeting with Chamber to discuss the issue.

### **Councillor Ouellette**

#### **Sturgeon Foundation**

Councillor Ouellette attended the meeting of March 11<sup>th</sup> and reported that the Foundation has had difficulty with the builders of Northridge not being built to Safety Code Standards. They will have to hire outside contractors to fix the problems.

8199

Resolution #8199

Moved by: Deputy Mayor Baril

**RESOLVED** that the reports be accepted.

**CARRIED**

**CORRESPONDENCE**

Enbridge – Status Update  
Received as information.

Sturgeon County Mayor’s Golf Tournament  
Deputy Mayor Baril and the Manager of Finance will attend.

City of Fort Saskatchewan – Mayor’s Prayer Breakfast  
Mayor St Jean will attend.

EEDC - Invitation  
Received as information.

Alberta Municipal Affairs - Appointment  
Received as information.

ERTG – Annual AGM Invitation  
Received as information.

Centre d’arts visuels de l’Alberta - Invitation  
Received as information

4 the Love of the Game - Donation

8200

Resolution #8200

Moved by: Councillor Ouellette

**RESOLVED** that ice time be donated for the 4 the Love of the Game Tournament at a rate of one hour per day at \$98.00 per hour as the duration of the tournament.

Town of Westlock – Sustainability Workshop  
The Manager of Operations will attend.

City of Edmonton - Invitation  
Received as information.

8201

Resolution #8201

Moved by: Councillor Hughes

**RESOLVED** that the correspondence be accepted.

**CARRIED**

**NEW BUSINESS**

FCSS – Welcome Letter

Mayor St Jean signed a letter of welcome to the new FCSS Coordinator.

2010 Election – Special Ballot

8202

Resolution #8202

Moved by: Councillor Hughes

**RESOLVED** that the Town of Legal hereby passes a resolution for the purposes of allowing “Special Ballots” for the fall General Municipal Election scheduled October 18, 2010 pursuant to section 77.1 of the Local Authorities Election Act.

**CARRIED**



## CAO - Report to Council

Date: March 15, 2010

### **FCSS Coordinator**

Ruthann Weeks

Some of the preliminary goals – Working with Yvonne on Volunteer Appreciation, RCMP - Meet the community night, Community Needs Assessment

### **Office Renos and Changes**

Sue's office is nearly complete. Waiting on door for council chambers. Cleaned back storage room and created sever room.

Ordering small sever to install Linux and share office files, act as backup and router. Current server is slow due to load and has intermittent problems with backups.

Utilizing an old laptop and external hard drive as a backup to server and as a test unit for Linux.

### **Integrated Community Sustainability Plan (ICSP)**

Should have been done 4-5 years ago in order to receive granting for the New Deals for Communities now called the Gas Tax fund. Consultants fees range in around \$7500.00 to do a plan. There is no specification for length however AUMA has a template to use as a guide. Due date is March 31, 2010 in order to receive grant funding. Grant funding is approximately \$66,000.00.

### **L'ACFA**

Spoke to Remi T. on March 12, 2010. L'ACFA is not happy with the decision of funding. Remi will approach the Town to request a meeting with council when L'ACFA is prepared. The current agreement will continue for now.

Chief Administrative Officer  
Corey Brown

## Manager of Finance Report

March 15<sup>th</sup>, 2010

### Budget:

We moved 15000 from G/L 2120076200 to G/L 2120051300. Total amount in this G/L 20000.00.

We have taken this out of the capital budget because it is not a capital item. It is an upgrade to this building and needs to be expensed as such.

### Salary Grid:

We have done adjustments to the salary grid to reflect Muni ware payroll system.